



मानव संसाधन प्रभाग, प्रधान कार्यालय
प्लॉट सं. 04, सेक्टर 10, द्वारका, नई दिल्ली-110075
HUMAN RESOURCES DIVISION, HEAD OFFICE
PLOT NO. 4, SECTOR 10, DWARKA, NEW DELHI - 110075

20-08-2022

NOTICE

EMPANELMENT OF EX-EMPLOYEES FOR DEPUTATION TO GOVERNMENT ORGANISATIONS – CALLING OF APPLICATION/WILLINGNESS

The Board in its meeting dated 27.05.2022 has approved a policy for engagement of retired employees for deputation to Government Organizations/ Ministries/ CBI/CVC etc.

Accordingly, applications/willingness are invited from eligible and willing retired officers of the Bank subject to fulfillment of following terms and conditions:

1. Eligibility:

- i. Retired officers (on reaching the age of superannuation) of Punjab National Bank in scale II, III and IV.
- ii. Retired Officer should not have exceeded the age of 65 years on the date of calling the willingness i.e. 20.08.2022.
- iii. Retired officer who is under investigation or has been imposed major penalty/proved guilty in any departmental or judicial enquiry in his/her entire service career is not eligible for the consideration.
- iv. Officers who have voluntarily retired or are dismissed or compulsorily retired from service or against whom punishments were imposed on account of fraudulent cases or on moral turpitude grounds, or who are members of any political party, are not eligible.
- v. The ex-officer should maintain good health.

2. Educational Qualifications:

The retired officers should have a Graduate degree in any discipline.

3. Scope of Work:

The retired officers so deputed would be required to perform any relevant work assigned to them by the department or officer under whom they will be deputed.

4. Period of Engagement:

- a) Engagement shall be purely on contract basis and to be considered on a case to case basis.
- b) If required, engagement may be extended for periods which may be decided on case to case basis.
- c) This engagement will not be treated as re-employment as the engagement will be purely contractual and of temporary nature (non-official) with either party has right to terminate the contract

5. Working Hours:

The retired officers shall follow the normal working hours as applicable to the organizations to which they are deputed.

6. Time Period of Engagement:

Engagement will be for an initial period of 05 years. The engagement expires on completion of the period defined unless it is extended under mutual understanding.

7. Termination of Engagement:

- a) In case, a retired officer desires to leave the deputation, he/she has to give 30 days' notice which may be accepted by the bank on the recommendation of the concerned organization. The competent authority shall be Executive Director - HR, at his discretion.

8. Remuneration, Benefits & Facilities:

- a) Retired officer will be paid consolidated remuneration on monthly basis as per following rates:

Sr. No.	Scale	Consolidated Remuneration (Per Month)
1	Ex- Scale IV	Rs. 85000/-
2	Ex- Scale III	Rs. 80000/-
3	Ex- Scale II	Rs. 75000/-

- b) The retired officers shall be allowed maximum 12 leaves in a calendar year.
- c) In the event of absence other than on permissible leave i.e. 12 in calendar year, the period of such absence shall be treated as on Loss of Pay.
- d) The contractual period will not be considered as service for the purpose of superannuation benefits, PF, Pension, Gratuity, Bonus, etc.
- e) The retired officers shall not be entitled to any allowance/benefits/facilities/reimbursements other than the consolidated remunerations.
- f) Taxes, as per the prevailing rates and rules will be deducted at source before effecting the payment of remuneration

9. Confidentiality of data and documents:

- a) The retired officers shall be required to maintain discipline and absolute integrity in accordance with the rules as contained under the Officers Service regulations (OSR) of the Punjab National Bank.
- b) The retired officer is expected to maintain secrecy about the affairs/transactions of the bank or to the business of any person having any dealing with the bank or any organization to which the retired officer is deputed and should not divulge any information thereof to outsiders. In this regard, a fidelity and secrecy agreement in the bank's Performa has to be executed.

10. Conflict of Interest:

- a) The retired officers engaged by the bank, shall in no case represent or give opinion or advice to others in any matter which is averse to the interest of the Bank.
- b) She/he should not represent the Bank in any negotiations nor exercise any administrative, financial or disciplinary powers

11. Interpretation Clause:

- a) The power to interpret any of the guidelines or power to settle any of the disputes arising out of these guidelines shall lie with the Managing director & CEO or in his absence by the Executive Director in charge of the HR functions, whose decision shall be final and binding on the retired officers.

Any condition not explicitly covered under these guidelines shall be put up to the Managing Director & CEO or in his absence by the Executive Director in charge of the HR Functions, whose decision shall be final and binding on the retired officers.

All interested candidates are requested to fill the application form (Annexure I), scan and submit to hrd_staffwelfare@pnb.co.in latest by **30.08.2022**.

**S K RANA
(GENERAL MANAGER)**

**APPLICATION FOR DEPUTATION TO GOVERNMENT
ORGANIZATIONS/ MINISTRIES/ CBI/CVC ETC.**



Please affix latest photograph

1. NAME: _____
2. EMPLOYEE ID/ P.F. NO.: _____
3. GENDER: _____
4. AGE (as on 20.08.2022): _____
5. DATE OF RETIREMENT: _____
6. SCALE ON THE DATE OF RETIREMENT (II/III/IV): _____
7. YEARS OF EXPERIENCE IN LAST SCALE: _____
8. MEMBER OF ANY POLITICAL PARTY (Y/N): _____
9. EDUCATIONAL QUALIFICATION – GRADUATE (Y/N): _____
(PLEASE SPECIFY EXACT QUALIFICATION)
10. ARE YOU SUFFERING FROM ANY ILLNESS/DISEASE? (Y/N): _____
IF YES, THEN PLEASE SPECIFY: _____
11. CONTACT DETAILS: MOBILE NO. _____ AND EMAIL ID:

DECLARATION:

I, _____, Hereby solemnly affirm and declare that information submitted by me is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. I understand that in the event of my information being found false or incorrect at any stage, my candidature/ appointment shall be liable to cancellation/ termination without notice or any compensation in lieu thereof.

PLACE: _____	SIGN: _____
DATE: _____	NAME: _____